



Republic of the Philippines

## Department of Education

REGION IV- A CALABARZON  
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

18 May 2026

DIVISION MEMORANDUM

No. 331 s. 2026

### **CLUSTER ORIENTATION ON THE EFFECTIVE UTILIZATION OF ENGLISH READING KIT LEVELS 1 and 2 AND WIKAHON A and B READING PACKAGES**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Heads, Public Elementary and Secondary Schools  
Heads, Unit/Section  
All Others Concerned

1. The Regional Office together with the SDO Tayabas Curriculum Implementation Division – Learning Resource Management Section through the Private Publishers and in coordination with the Schools Division of Lucena City as the host division, will conduct the **Cluster Orientation for Quezon Cluster ( Quezon, Tayabas, Lucena ) on the Effective Utilization of English Reading Kit Levels 1 and 2 and WIKAHON A and B Reading Packages** on **May 19, 2026** from **8:00 am to 5:00 pm** at the **Lucena Convention Center Atrium, Lucena City Hall Compound, Lucena City.**
2. The orientation aims to:
  - a. comprehensively orient select English and Filipino Reading Teachers on the proper and effective utilization of the English Reading Kit Level 1 and 2 and WIKAHON A and B Reading Packages;
  - b. strengthen literacy and reading intervention programs for learners through the effective utilization of remediation reading packages; and
  - c. enhance the delivery of reading interventions and improve learners' reading proficiency through the maximized use of available learning resources.
3. Participants to this activity are the LRMS Team, select English and Filipino Teacher-Participants from identified schools.
4. No registration fee shall be charged from the participants. Meals during the orientation shall be provided by the private publishers conducting the activity while the travel expenses incurred by the participants shall be charged against School MOOE and or local funds subject to the usual accounting and auditing rules and regulations.
5. Attached is the Regional Memorandum No. 249 s. 2025 and the copy of the participants for your reference (Enclosure 1).
6. For other queries and concern, you may contact **EPS Generosa F. Zubieta, PDO Ermelo A. Escobinas** or **Division Librarian Edna E. Eclavea.**




Address: Brgy. Potol, Tayabas City  
Telephone No.: (042) 785-9615  
Email Address: [tayabas.city@deped.gov.ph](mailto:tayabas.city@deped.gov.ph)  
Website: <https://www.sdotayabascity.ph>

7. Immediate dissemination and compliance of this Memorandum is desired.

For:

**CELEDONIO B. BALDERAS JR.**  
Schools Division Superintendent

By:

  
**CONRADO C. GABARDA**  
Administrative Officer V  
Officer-in-Charge

Encl.: As stated  
Reference: RM No. 249, s. 2025  
To be indicated in the Perpetual Index  
under the following subjects:

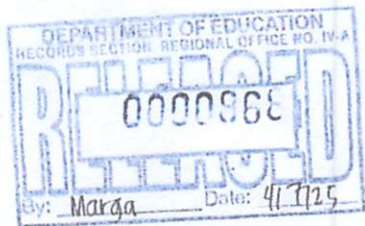
LEARNING RESOURCES

CID/LRMS- cluster orientation on the effective utilization of english reading kit levels 1 and 2 and wikahon a and b reading packages  
CIDGRGJN-003065/May 18,2026

Enclosure 1

**SDO Tayabas Keep-Wikahon Orientation Participants**

<b>No</b>	<b>Name</b>	<b>School</b>	<b>Designation</b>
1	Dexter C. Maaliw	Busal IS	Teacher I
2	Exequiel D. Lubiano	Busal IS	Teacher I
3	Jem Joyce R. Francia	EFIS	Teacher I
4	Hannah Hazel V. Dullar	EFIS	Teacher I
5	Lilibeth S. Labita	Lawigue ES	Teacher III
6	Jessamae M. Cabriga	Lawigue ES	Teacher II
7	Elka Casandra A. Galapati	Domoit ES	Teacher I
8	Imelda M. Zarsadias	Domoit ES	Teacher III
9	Karren Fatima G. Gomez	LPIHS	Teacher III
10	Kharen F. Reyes	LPIHS	Teacher III
11	Ligaya E. Nañez	Alsam IS	Teacher I
12	Camille P. Devela	Alsam IS	Teacher I
13	Eunice R. Ropa	TECS	Teacher III
14	April Lee A. Llaneras	TECS	Teacher I
15	Norian C. Padua	Lakawan ES	Teacher II
16	Maria Lorena L. Cuartros	Lakawan ES	Teacher I
17	Anabel D. Ermidilla	Malao-a/Calantas ES	Teacher I
18	Fatima Joy Q. Dequilla	Malao-a/Calantas ES	Teacher I
19	Aiza R. Pacaigue	EPES	Teacher III
20	Aizel Ann C. Cabriga	EPES	Teacher III
21	Generosa F. Zubieta	SDO Tayabas	EPS-LRMDS
22	Edna E. Eclavea	SDO Tayabas	Librarian II
23	Ermelo A. Escobiñas	SDO Tayabas	PDO II



Republic of the Philippines  
Department of Education  
REGION IV-A CALABARZON



25 March 2025

Regional Memorandum  
No. 249 s.2025

## IMPLEMENTATION OF REMEDIATION READING PACKAGES USING THE ENGLISH READING KIT AND WIKAHON

To **Schools Division Superintendents**

1. The DepEd Region IV-A CALABARZON, through the Curriculum and Learning Management Division - Learning Resource Management Section, remains committed to strengthening literacy and reading proficiency among learners. To support this initiative, the Office has procured remediation reading packages, namely the English Reading Kit and Wikahon. These resources are designed to enhance students' reading skills and comprehension in both English and Filipino, particularly for those identified as struggling readers.
2. In this regard, all Schools Division Offices (SDOs) are directed to utilization of these reading materials. The preferred schedule for the orientation on the use of the reading package is attached to Enclosure 1. Meanwhile, Enclosure 2 contains the implementation guidelines.
3. For clarification and further inquiries, you may contact the Curriculum and Learning Management Division- Learning Resource Management Section at (02) 8681-2114 local 420.
4. Immediate and widest dissemination of this Memorandum is desired.

  
ATTY. ALBERTO T. ESCOBARTE, CESO II  
Regional Director

02/Roc2



Address: Gate 2, Karangalan Village, Cainta, Rizal  
Telephone No.: 02-8682-2114  
Email Address: region4a@deped.gov.ph  
Website: depedcalabarzon.ph



Certificate No. PHP-QMS  
22-93-0005

**Enclosure 2**

**IMPLEMENTATION GUIDELINES ON THE UTILIZATION  
OF REMEDIATION READING PACKAGES**

**A. Distribution and Utilization**

1. The English Reading Kit and WIKAHON shall be distributed to designated schools following a thorough needs assessment conducted by each SDO to ensure equitable allocation of resources.
2. Schools shall incorporate these materials into structured reading remediation sessions, ensuring alignment with the National Reading Program to maximize their impact on students' reading proficiency.

**B. Orientation and Training**

1. A comprehensive orientation on the effective utilization of the English Reading Kit and WIKAHON shall be conducted per SDO to equip educators with essential knowledge and strategies for implementation.
2. Attendance and active participation of all concerned teachers and personnel are mandatory to guarantee the successful adoption and execution of the reading packages.

**C. Monitoring and Evaluation**

1. Division English and Filipino Coordinators shall take the lead in monitoring and ensuring the proper implementation of these reading packages, providing guidance and support where necessary.
2. Schools shall submit monthly reports detailing the progress, challenges, and effectiveness of the remediation activities to assess the impact of the intervention.
3. The Regional Office shall conduct periodic monitoring visits and extend technical assistance to strengthen the implementation of reading interventions.

- D. All concerned personnel are strongly encouraged to proactively implement these reading remediation strategies to foster literacy development among learners.**